

Application for Non-Local Primary School Enrolment

Please read the information for parents on the back of this form

A: STUDENT INFORMATION

Family Name _____

Date of birth ___/___/___

Given Names _____

Male Female [tick one]

Address _____

Home Phone _____

_____ Post Code _____

Work Phone _____

Parent/Guardian's Name _____

Relationship to student _____

Present School _____

Present Year/Grade (K-6) _____

B: NON-LOCAL SCHOOL PLACEMENT REQUEST (PTO for further information to assist in completing this form)

School applied for: **Lisarow Public School** Year / Grade _____

Proposed date of enrolment _____

REASONS FOR APPLICATION _____

(Attach any further information that you feel may be relevant)

I have also applied for enrolment at the following non-local school _____

and at my local school _____

Parent/Guardian's Signature _____ Date _____

SCHOOL USE ONLY

Date received _____ Place available _____ Parent advised on _____

Notes: _____

Forward this form to the Principal
of the non-local primary school at which you are seeking placement.

Non-Local Primary School Placement

Information for Parents

Please Read Carefully Before Completing the Form

Parents may apply for the non-local enrolment of their child in up to two (2) schools of their choice in addition to their designated local school. A separate application form is required for each school.

Reasons for choosing non-local placements may include:

- change of residence
- move from a non-government school
- siblings already enrolled at the school
- medical reasons
- safety and supervision of the student before and after school
- student welfare needs
- particular educational programs or philosophies
- structure and organisation of the school
- size of the school
- particular disciplinary procedures
- attitude to school uniforms
- travel arrangements and/or distance

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children. To avoid disappointment, parents should check that there are places available in a school before applying.

Once a student enrolls in a non-local school, transfer to another non-local school will only be possible in exceptional circumstances. Transfer to the student's local school will be allowed if space is available.

Parents can appeal against decisions regarding non-local placement by writing to the District Superintendent at the Central Coast Office, Gosford.

**Forward this form to the Principal
of the non-local primary school at which you are seeking placement.**